

Western Amateur Radio Association

BYLAWS

2011



WESTERN AMATEUR RADIO ASSOCIATION BYLAWS

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WESTERN AMATEUR RADIO ASSOCIATION BYLAWS

SCHEDULE OF ADOPTION AND REVISION

Adopted 10/04/1978

Rev. A: 06/01/1982

Rev. B: 03/05/1985

Rev. C: 11/05/1991

Rev. D:

Rev. E: 10/07/1997

Rev. F: 02/05/2001

Rev. G: 08/01/2011

ARTICLE I NAME

Section 1 This organization shall hereafter be known as the "Western Amateur Radio Association", and/or for purposes of this document also known as the "Association".

ARTICLE II PURPOSE

Section 1 The purpose of the Association shall be to promote the exchange of information and cooperation among members, and to cultivate the general interest of the Amateur Radio Service and its service to the general community.

ARTICLE III MEMBERSHIP

Section 1 Membership in this Association shall be open to all persons whose interest is the advancement of the Amateur Radio Service and the Western Amateur Radio Association.

Section 2 Membership shall consist of four classes:

Full Member: A licensed Amateur that pays dues, has voting rights, and may hold office.

Honorary Member: An honorary member must be approved by the Executive Board and the majority of the membership at a regular meeting. They may not hold office and do not have voting rights.

Family Member: Shall be a licensed spouse of a full member; or licensed child under the age of eighteen or a full-time licensed student up to the age of twenty-two; has voting rights and may hold office.

Life Member: An honorary member approved by the Executive Board and the majority of the membership at a regular meeting. They do have voting rights, and may hold office.

Section 3 Recommendation for expulsion shall be referred to the ENTIRE Executive Board. The Executive Board shall announce this recommendation at the next general meeting of the membership. Expulsion will result upon a two-thirds majority vote of the membership present at a regularly scheduled meeting. Expulsion may be appealed to the Board. If approved by the board, the

appeal shall be presented to the membership for approval by a two thirds majority vote.

ARTICLE IV DUES, FEES, AND PROPERTY / EQUIPMENT

- Section 1** The annual dues will be as established by the membership.
- Section 2** Dues will be due and payable January 1 of each year. New members will be prorated for the balance of the year.
- Section 3** Members whose current year's dues that have not been paid 90 days after January 1 of the current calendar year shall automatically lose their membership status. Membership will be reinstated upon receiving a full year membership payment. No proration is provided in this case.
- Section 4** In the case where a documented financial hardship is determined and approved by the Board, a member may have their membership dues waived up to six months without loss of membership. After the six month period has expired the Board shall review that member's status on an individual basis. The Board retains full authority in determining verifiable hardship membership retention, dismissal, and or expulsion as deemed for the best interest of the association.
- SECTION 5** Any piece of equipment of other type asset which is donated to the Association shall become immediate property of the Western Amateur Radio Association. A receipt shall be provided for all received donations to the Association.
- Section 6** The board shall have the authority to affect and assessment to the yearly dues, should the assessment be deemed necessary that an expenditure needs to be made, such as for repeater repair of other emergency need. Such an assessment shall be approved by the board and presented, along with documented proof of the need, i.e. an estimate of costs, to the general membership for approval.

ARTICLE V OFFICERS AND EXECUTIVE BOARD

- Section 1** The Executive Board shall consist of all elective officers, Webmaster, and Repeater Trustee. No Board member shall have more than one vote regardless of the number of positions held.
- Section 2** The Executive Board shall consist of:
- A. President
 - B. Vice President
 - C. Secretary/Treasurer
 - D. Repeater Trustee

- E. Past President, if applicable, otherwise an additional Member-at-Large.
- F. Member-at-Large (2)
- G. Webmaster (see Section 5)

- Section 3** All elective Board positions shall be filled by election every November for a one-year term.
- Section 4** The position of Repeater Trustee is an irrevocable, non-voted position. The Repeater Trustee Board member has full voting privileges as outlined in Article V, Section 1
- Section 5** The position of Webmaster is an irrevocable, non-voted position. The Webmaster Board member has full voting privileges as outlined in Article V, Section 1
- Section 6** In the case of a vacancy on the Executive Board, the President shall nominate a member to fill the existing vacancy, subject to approval of the Board. Such appointees shall serve only the remaining term, and are eligible for election into same during each election period. If the vacancy is the President, the Vice President shall become President for the remainder of the term.
- Section 7** Any Board member not present at three consecutive Board and/or scheduled club meetings without sufficient cause may have his office declared vacant by a majority vote of the Board.
- Section 8** Officer RECALL Procedures:
- A. A special written notice shall be sent to all voting members no less than two weeks prior to the next scheduled regular meeting, informing them of the vote to be taken.
 - B. A recall vote shall be taken by secret ballot and requires a two-thirds majority vote of the members in attendance. There shall be no absentee balloting for recall votes.

ARTICLE VI DUTIES OF THE EXECUTIVE BOARD

- Section 1** The President will preside at all General Membership and Board meetings of the Western Amateur Radio Association. He / She shall call all special meetings, appoint all special Committee Chairmen, and he is Chairman of the Board. He shall be ex-officio member of all special committees, with the exception of the Nominating Committee.
- Section 2** The Vice President shall assume all duties of the President in his / Her absence and shall coordinate all association activities, equipment inventory, and the maintenance and storage of

association equipment.

- Section 3** The Secretary / Treasurer shall as Secretary, take minutes of all General Membership and Board Meetings, and be prepared to read the minutes of the previous General and/or Board Meeting. The Secretary shall keep a copy of all Association correspondence. As Treasurer shall; receive all monies and deposit same in the Association's accounts, and distribute said monies as directed by the Board. The Treasurer shall prepare a monthly financial report for the General membership and be prepared to submit all Financial records for a periodic audit, or as directed by the Board upon proper notification.
- Section 4** The Repeater Trustee is the Legal Trustee of the Association Repeater(s) and call sign.
- Section 5** The Past President will make recommendations and/or provide guidance to the Executive Board as requested or required.
- Section 6** The Executive Board shall incur no indebtedness beyond the necessary expenses of the Association without approval of a majority or the General membership at a regularly scheduled meeting.
- Section 7** Members-at-large shall perform all duties as directed or assigned by the Board.
- Section 8** The Webmaster shall maintain the Association website, coordinate all appropriate licensing and registration for the Association Website Registration and Domain names, maintain Board and General Membership e-mail accounts.

ARTICLE VII STANDING COMMITTEES

- Section 1** The permanent Standing Committees of the Association are as follows:
- A. Repeater Committee
 - B. Membership Committee
 - C. Communications Committee
 - 1. Newsletter Website, E-mail
 - D. Net Control Committee
 - E. Field Day Committee
 - F. Nomination Committee
 - G. Holiday Banquet/installation dinner Committee

ARTICLE VIII DUTIES OF THE STANDING COMMITTEES

- Section 1** The Repeater Committee shall maintain and develop all Association communication equipment.
- Section 2** The Membership Committee shall compile and maintain the Association Membership Roster and meeting attendance Book.
- Section 3** The Communications Committee shall be responsible for editing, distributing, and the maintaining all Association communication resources, excluding the Repeater system and duties of the Webmaster.
- Section 4** The Net Control Committee is responsible for Association NET activities.
- Section 5** The Nomination Committee is directed by Article x, Section 1 following.
- Section 6** The Field Day Committee shall be responsible for organizing ALL Field Day related issues.
- Section 7** The Holiday Banquet / Installation Dinner Committee will be responsible for organizing this event to take place in lieu of the December General meeting. A location and date will be presented to the General membership no later than the November General Meeting.

ARTICLE IX MEETINGS

- Section 1** Regular Meetings will be held monthly at an established time and place. No expense shall be inferred to the membership.
- Section 2** Special Meetings shall be held when called by the President. The membership shall be notified at least seventy-two (72) hours in advance.
- Section 3** The Executive Board shall meet once per quarter or as deemed necessary. The Board meetings are open to the General Membership for attendance. Any member wishing to comment or suggest anything for the benefit of the association while attending a Board meeting may do so by recognition of the presently presiding chairman.
- Section 4** The Executive board shall have CLOSED Board meetings as deemed appropriate of necessary at the sole discretion of the board. At any time and during any Board meeting, the Board may declare that meeting a CLOSED meeting and request all General members in attendance to leave.

ARTICLE X ELECTIONS

- Section 1** The Nominating Committee shall present a slate of officers to the General Membership at a meeting one month prior to the November elections.
- Section 2** Members may also nominate candidates from the floor. The candidates must give their consent to serve.
- Section 3** Voting shall be by secret written ballot at the November meeting, and a majority of votes cast shall be necessary to elect candidates to office.

ARTICLE XI QUORUM

- Section 1** The attending membership and not less than one-half of the Executive Board members constitute a quorum at a regular membership meeting.
- Section 2** The President or Vice President plus three additional Executive Board members, who include the Trustee and Webmaster, constitutes a quorum at an Executive Board meeting.

ARTICLE XII AUTHORITY

- Section 1** These BY LAWS constitute our governing law, revoking all previous constitutions, bylaws, and/or other governing rules of this Association.
- Section 2** Robert's Rules of Order, Revised Edition, shall be the parliamentary Authority on all matters NOT covered in the bylaws.

ARTICLE XIII DISSOLUTION

- Section 1** Dissolution may be accomplished only by unanimous vote of the Executive Board and approval of two-thirds of the majority of the voting membership present. Notification shall be sent by registered mail to the entire voting membership no less than thirty (30) days prior to the vote. All property and money belonging to the Association will then be donated to a legally recognized non-religious, nonsectarian, nonprofit making organization or charity.